

タイトル「**2022年度危機管理学部(公開)**」、フォルダ「**(共通)**」  
シラバスの詳細は以下となります。



科目ナンバー	RMGT/SSCS1774		
科目名	TOEIC演習 4		
担当教員	桶田 由衣,Arachelli Abariso		
対象学年	2年,3年,4年	開講学期	後期
曜日・時限	金 2		
講義室	1006	単位区分	選
授業形態	演習	単位数	1
科目大分類	総合教育科目		
科目中分類	総合基礎		
科目小分類	7 語学		
科目の位置付け（開発能力）	<p>■ D Pコード 学修のゴールを示すディプロマポリシー（D P）との関連 D P 1－E（学識・専門技能）専門分野にかかる理論知と実践知を獲得し利用することができる。 D P 3－H（論理的思考力・批判的思考力）理路整然とした思考を備えつつ、偏りを排除するための内省をもって、問題・課題を合理的に解決することができる。 D P 4－I（理解力・分析力）文章表現、数値データを適切に扱いつつ、情報の収集と取捨選択、分析と加工を有効かつ円滑に行い、課題の解決につなげることができる。 D P 6－K（表現力・対話力）文章及び口頭で、自らの考えを的確に表現し、他者に過不足なく伝達することができる。</p> <p>■ C Rコード 学修を通じて開発するマインドセット・ナレッジ・スキルを示すコモンルーブリック（C R）との関連 E 1 学識と専門技能（1 0％） H 1 論理的思考（2 0％） I 1 理解・分析と読解（2 0％） K1 ライティング・コミュニケーション（1 0％） K2 オーラル・コミュニケーション（4 0％）</p>		
教員の実務経験	－		
成績ターゲット区分	■成績ターゲット：能力開発の目標ステージと対応 3 発展期～4 定着期		
科目概要・キーワード	ビジネス場面での英語コミュニケーションスキルの養成を目的とします。 将来、英語を必要とする仕事に携わる場合に必須となる会話表現や考え方を学びながら、実践的な英語力を身に付けるための会話演習を中心とします。発話に必要な個々の発音や発話のメカニズムについても学びながら、アクティビティやグループワーク、ロールプレイを通して、実際の現場に沿った英語に触れます。授業形態は演習形式により行います。なお、対応するコンピテンスに基づき効果的な授業方法として、又は各授業を補完・代替するためオンライン授業を一部取り入れます。（キーワード） ビジネス、スピーキング、リスニング、英語コミュニケーション		
授業の趣旨	<p>■副題 Conversation and expressions in business settings ■授業の目的 ビジネスのあらゆる場面において適切なコミュニケーションを取るための英語表現を学び、ビジネス場面で英語を使ってコミュニケーションを取ることに慣れ、状況に応じ躊躇することなく発話することができ、会話を維持するスキルを身につけます。 相手と円滑にコミュニケーションを取るための応答やリアクション、コミュニケーションの技法等もグループワークやロールプレイを通して習得し、グローバル社会で働く上で必要とされる英語運用能力全般を身に付けることを目的とします。 This program is designed for students who aim to further their English mastery for business use in their future. In this program, students will learn expressions for proper communication in every aspect of business, thus becoming accustomed in communicating with native speakers on a business setting. The aim of this program is to acquire communication techniques, such as responding and reacting appropriately when confronted in different situations, by means of role playing and various activities that promote effective communication. With this in mind, the students will be able to work actively without the language barrier that usually hinders comprehension and understanding.</p> <p>■授業のポイント ビジネスの様々な場面での確かなコミュニケーションを図るための演習を行います。 テキストに分からない語彙があれば事前に調べておき、抵抗や苦労なく内容理解が進められるようにしてください。 また積極的にアクティビティ（グループワークやロールプレイ）に参加してください。 You will be confronted with various situations while using the target language in business settings. If there are words or expressions that you couldn't grasp in any material given to you, check in advance the definitions and nuances attached to them so that you can understand the content in time for the lesson. Also, actively participate in activities such as role plays and group work for effective application of concepts taught in class.</p>		
総合到達目標	<p>■ 一般目標（GIO） ビジネス場面で円滑なコミュニケーションを取るために、迅速かつ的確に内容を把握するリスニングスキルを身につけ、状況に応じた会話表現を正しく運用しながら会話できるようになることを目標とします。 The purpose of this program is to equip students with the necessary skills to quickly and accurately grasp concepts taught in the classroom and appropriately apply them to different instances in order to communicate smoothly in business settings.</p> <p>■ 個別行動目標（SBOs） 1. ビジネス場面で頻出する基本的な英単語、英語表現の意味を説明することができる。（第1-11回） 2. 英語の基礎的な発音やイントネーションの特徴を聞き取ることができ、自らも発音できる。（第1-15回） 3. 基本品詞・時制を適切に使用しながら、自然な会話のやりとりができる。（第1-11回） 4. 基本的な平叙文、否定文、疑問文を適切に作ることができ、自然な会話のやりとりができる。（第1-11回） 5. テキストで学んだ語句を使って会話をし、グループワークやロールプレイで会話を継続することができる。（第1-15回） 6. 英語やその運用についての知識を身に付けるとともに、言語の背景にある文化を関係づけることができる。（第1-15回） 7. グループワークやロールプレイを通じて、話し手の意図を読み取り、説明することができる。（第1-11回） 8. ビジネスの場面において、自律的にコミュニケーションを図ることができる。（第1-11回） 9. ビジネスの場面において、感情や情報を論理的に伝えられるようになる。（第1-11回） 10. 復習として、授業で取り上げた英文・会話文・表現を読み直し、辞書や参考書等で単語の意味や文法を詳細に調べることができる。（第1-15回）</p>		

	<p>1. Grasp the meaning of basic English words and expressions that are used frequently in business settings. (1st-11th)</p> <p>2. Catch the basic pronunciation and intonation characteristics of English, and use them in communication. (1st-15th)</p> <p>3. Participate in natural conversations while properly using parts of speech and tense. (1st-11th)</p> <p>4. Appropriately construct basic affirmative sentences, negative sentences, and interrogative sentences. (1st-11th)</p> <p>5. Write sentences logically and coherently.(1st-15th)</p> <p>6. Understand the cultural and linguistic similarities and differences between the native tongue and the target language.(1st-15th)</p> <p>7. Apply various concepts learned through group work and role plays. (1st-11th)</p> <p>8. Communicate autonomously with others in business settings. (1st-11th)</p> <p>9. Convey one's thoughts logically to others in business settings. (1st-11th)</p> <p>10. Confidently construct English sentences, conversational sentences, and expressions brought up in the class, and look up the meaning and grammar of the words using dictionaries and reference books. (1st-15th)</p>										
成績評価方法	<p>(成績評価手段)</p> <p>■授業内テスト (Written test) (25%) : 適用ルーブリック : E1, H1, I1, K1, K2 (評価の観点) 文法・単語・表現について適切に理解しているか、トピックに対して適切に回答しているか、海外生活およびビジネスシーンを想定した状況で適切な英会話表現を使用しているか。 (フィードバック方法) 授業内で講評を行い、適宜フィードバックを行います。</p> <p>■レポート (Individual/Group report) (15%) : 適用ルーブリック : E1, H1, I1, K1, K2 (評価の観点) 期限内に提出をおこなったか、トピックに対して適切な内容を表現しているか、指定されたフォーマットに沿った作成方法および提出となっているか。 (フィードバック方法) 授業内で講評を行い、適宜フィードバックを行います。</p> <p>■授業参画度 (Class Interaction/Participation) (40%) : 適用ルーブリック : E1, H1, I1, K1, K2 (評価の観点) 協力的かつ積極的にアクティビティに参加しているか、日本語に頼らず英語のみで授業に参加しようとしているか、講師の指示に従っているか。海外生活を見据え海外の情報を適切に理解しているか。 (フィードバック方法) 授業内で主に口頭にて適宜フィードバックを行います。</p> <p>■授業時間外課題 (Homework) (20%) : 適用ルーブリック : H1, I1, K1, K2 (評価の観点) 場面別のトピックに関するレポートの作成を通じて、復習および各レッスンの理解度を確認します。 (フィードバック方法) 授業時間中に解説を行い、必要に応じてプリントを配布します。</p>										
履修条件	「英語演習 2 RMGT/SSCS 1772 (2年次前学期配当)」を履修することが望ましい。										
履修上の注意点	<p>1. レッスントピックやマテリアルはクラスのレベルと授業の進度により変更になる場合があります。詳細は授業内でお知らせします。 Lesson topics and materials may change depending on the class level and progress made in the lesson. Those changes and more detailed information will be announced in class.</p> <p>2. 授業はテキストに沿った内容で行いますので、毎回の授業に必ずテキストを持参してください。 テキスト内のUnitの順番は状況に応じて前後したり、複数にまとめて実施する場合があります。その場合は授業内でお知らせします。 Classes will be conducted according to the unit of the textbook, so be sure to bring it with you to each class. The order of units may change depending on the need to do so. In that case, we will inform you in class.</p> <p>3. 授業中のスマートフォンの使用は、単語や英語表現を調べる用途に限り可とします。 ただし、明らかに授業と関係のないwebサイトの閲覧、メッセージのやり取りなど授業のを妨げる行為については厳重注意を行い、減点評価とします。 パソコンの使用をする際においても同様です。 Students are allowed to use a mobile phone to search English words and expressions to catch up with the lessons; however, if instructors find that students are browsing unrelated websites, exchanging messages, or doing any other activity which disturbs their classmates' study, students could get a warning or even get a lower assessment score. The same guideline applies to laptops.</p> <p>4. 宿題、課題は必ず期限内に提出すること。 Students must submit homework and assignment by the deadline.</p> <p>5. 授業を欠席あるいは遅刻をした場合、宿題・課題等の確認は自分自身で責任を持って行うこと。 欠席、遅刻は宿題・課題を完了できなかった理由にはなりません。 If students are absent or late, it becomes their responsibility to confirm homework assignments or other material covered in the missed class. Being absent or late is no excuse for incomplete work.</p> <p>6. 授業は学生主体で行われるため、間違いを恐れずに積極的に参加すること。 In this course, most exercises will involve the four core language skills: reading, writing, speaking, and listening. A variety of interactive activities will be employed as well. Students must actively participate in each activity and cooperate with each other to complete the exercises.</p>										
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6	<p>①授業テーマ Purchasing and Using Money</p> <p>②授業概要 Students will be able to : learn related vocabulary to the topic and apply them in conversation; learn cultural differences and economical background related to the topic. (E1, H1, I1, K1, K2)</p> <p>③予習 (30分) Look up the meaning of unfamiliar words and listen to a quick lecture and overview of the lesson.</p> <p>④復習 (60分) Review material and what has been discussed, tackled, and implemented in the class.</p> <p>Note: Content is subject to changes.</p>
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8	<p>①授業テーマ Midterm Test</p> <p>②授業概要 Students will be able to : review what was learned in the previous lessons; answer the test in confidence; correct mistakes they committed in the test. (E1, H1, I1, K1, K2)</p> <p>③予習 (15分) Participate in a review activity.</p> <p>④復習 (75分) Answer the test and correct mistakes.</p> <p>Note: Content is subject to changes.</p>
9	<p>①授業テーマ Formal Conversation</p> <p>②授業概要 Students will be able to : learn related vocabulary to the topic and apply them in conversation; learn cultural differences related to the topic. Participate actively in role play and open discussion activities. (E1, H1, I1, K1, K2)</p> <p>③予習 (30分) Look up the meaning of unfamiliar words and listen to a quick lecture and overview of the lesson.</p> <p>④復習 (60分) Review material and what has been discussed, tackled, and implemented in the class.</p> <p>Note: Content is subject to changes.</p>
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12	<p>①授業テーマ During an Emergency</p> <p>②授業概要 Students will be able to : learn related vocabulary to the topic and apply them in conversation; learn cultural differences related to the topic. Participate actively in role play and open discussion activities. (E1, H1, I1, K1, K2)</p> <p>③予習 (30分) Look up the meaning of unfamiliar words and listen to a quick lecture and overview of the lesson.</p> <p>④復習 (60分) Review material and what has been discussed, tackled, and implemented in the class.</p> <p>Note: Content is subject to changes.</p>
13	<p>①授業テーマ Getting Sick and During an Emergency Application Activity</p> <p>②授業概要 Students will be able to : review what was learned in the previous lesson and apply them in a real-life situation. Participate in a culminating activity. (E1, H1, I1, K1, K2)</p> <p>③予習 (60分) Practice conversation strategies related to the topic and come up with own unique situations.</p> <p>④復習 (30分) Review material and what has been discussed, tackled, and implemented in the class.</p> <p>Note: Content is subject to changes.</p>
14	<p>①授業テーマ Preparation Day for Final Assessment</p> <p>②授業概要 Students will be able to : work on the assigned task for their final assessment; consult with the teacher about their individual/group task. (E1, H1, I1, K1, K2)</p> <p>③予習 (60分) Practice conversation strategies related to the topic and come up with own unique situations.</p> <p>④復習 (30分) Participate in a culminating activity for the topic; preview next lesson.</p> <p>Note: Content is subject to changes.</p>
15	<p>①授業テーマ Final Assessment</p> <p>②授業概要 Students will be able to : give a presentation about the topic assigned to them; ask and answer questions appropriately. (E1, H1, I1, K1, K2)</p> <p>③予習 (10分) Understand instructions and final reminders.</p> <p>④復習 (80分) Give final assessment task successfully.</p> <p>Final Assessment: Culture in Different Countries</p> <ul style="list-style-type: none"> <li>• Individual or group report (culmination of learning)</li> </ul>
関連科目	「英語演習 1 RMGT/SSCS 1771 (2年次前学期配当)」、「英語演習 2 RMGT/SSCS 1772 (2年次前学期配当)」、「英語演習 3 RMGT/SSCS1773 (2年次後学期配当)」
教科書	・ Peter Viney, New Survival English Student Book, Macmillan Education, 2003、ISBN 978-1405-003841
参考書・参考URL	授業時に指示します。
連絡先・オフィスアワー	質問には、授業前後の時間で対応します。それ以外の時間帯は教員室へ来ても可能です。 If you have any questions, you may talk to your instructor before or after the lesson. Also, you are welcome to visit the instructor's office.
研究比率	